



SAFETY DEVELOPMENT FUND – APPLICATION FORM

Before completing this form, please read the separate guidance notes which list typical examples of eligible projects.

Please complete the form as fully as possible, as the more detail and supporting information you can provide, the easier it is for the Trust's Awards Panel to properly consider your application and make a positive decision. Please remember to include copies of paid invoices if relevant purchases have already been made, or a copy of a quotation if a purchase is still pending at the time of application. Please ignore any questions on the form which you may consider irrelevant to your particular application.

Applications will only be considered from Motorsport UK Registered Motor Clubs or other Motorsport UK Registered or Licensed organisations (at the discretion of the Awards Panel). Priority will be given to applications which are considered most likely to further improve safety aspects of motor sport.

- Any specialist equipment purchased (e.g. for Motorsport UK Licensed Rescue Units) must be currently specified in Motorsport UK Regulations as required for the particular type of organisation and operation.
- Any applications relating to venue improvements will be considered on the basis of their level of safety enhancement and/or extended usage of a particular venue and/or purpose, and are always subject to the views of the Motorsport UK Safety Directorate.

The Trustees of the BMSTT agree internal guidelines for funding which the Awards Panel use to set the level of recommended awards in each case, and these are reviewed annually to maintain a best match with the current needs of the sport and enable best use to be made of the available budget in order that grant aid benefit can be spread as fairly and widely as possible.

Please return completed application forms (by post or e-mail) to the BMSTT General Secretary as below. Applications are normally considered by the Awards Panel in batches approximately every 4 weeks, and feedback to applicants is normally provided within two weeks thereafter at most.

**Please reply to the General Secretary's Office:
Allan Dean-Lewis MBE, "Birds Nest", 28 Tan y Bryn Road, Llandudno, LL30 1UU
Tel: (+44) 0780 159 1332 | E mail: gensec@bmstt.org**

Registered Office : Motorsport UK House, Riverside Park, Colnbrook, SL3 0HG
The British Motor Sports Training Trust is a UK Registered Charity (No. 273828)

The British Motor Sports Training Trust also provides block grant aid funding each year for Safety Training related projects (including but not limited to Marshals Training Days, Rescue & Recovery Training Days, Medical Training Days etc), but please note that the management and administration of these rest with the Motorsport UK Training Executive, and a different application process for that grant aid consideration exists.

For further information please contact the Motorsport UK Training Department at Motorsport UK House on 01753 765000 or e-mail training@motorsportuk.org

APPLICANT'S DETAILS

Name of Applicant:

Applicant's Motorsport UK Club or Organisation:
(i.e. who you are applying on behalf of)

Who will be the contact for correspondence
about this application?

Name

Address

Postcode

e-mail address:

Telephone contact details:

Daytime

Evening

Mobile

What authority do you have to submit this application?

(e.g. has the application been authorised by a committee decision,
If so what committee and when).

(Note that for your own protection, it is important that the application is properly authorised)

Approximately how long has your Club/Organisation been in existence?

Are you a Registered Charity? YES/NO If YES please state Charity Number and applicable Home
Country

Is your Club/Organisation registered for VAT? YES/NO If YES please state VAT number

Are you affiliated to an Motorsport UK Regional Association YES/NO If YES state which one(s)

PREVIOUS GRANTS

Have you previously applied for a grant from the BMSTT Safety Development Fund during the last two years?

YES/NO

What was the approximate date of any offer of grant?

How much grant was awarded (if any)?

DETAILS OF YOUR PROPOSED PROJECT

Please give a concise but detailed description of your proposed project. State, in your own words, what you hope to achieve through this project, how you intend to do this, and how you will measure progress. In other words, what are your aims, objectives and targets, and what are the significant benefits for your Club / Organisation that you expect to see from the project?

PROJECT COST

What do you anticipate will be the Total Capital Expenditure for this project?

Is this a guesstimate, a detailed professional costing, a formal pre-tender estimate, a quotation, or actual cost already incurred?

How do you expect to meet the capital costs?

Can you demonstrate that you have done, or are doing, all you can to obtain finance or partnership funding (e.g. from landowners or commercial sponsors) and what resources is your Club or Organisation able to commit to the project. Please provide suitable detail as may be appropriate.

What funds do you have immediately available?

What other funds or partnership support are in prospect?

Have you applied for any other grants (excluding this application to the BMSTT)?

Total funds from all sources?

Please indicate any other contributions in kind (e.g. number of hours of volunteer labour, or free hire of plant equipment) that are being provided by your Club /Organisation or its partners to support this project.

DOCUMENTATION

Please remember to include copies of paid invoices if relevant purchases have already been made , or a copy of a quotation if a purchase is still pending at the time of application.

Where venue improvements are proposed, inclusion of images or sketch plans are always additionally helpful for the Awards Panel's understanding of your particular project, as are any previous site inspection comments, requirements or endorsements indicated by the Motorsport UK Safety Directorate.

Where the use (and/or frequency of use for motorsport purposes) of a venue is governed by a written agreement with the Landowner and/or their appointed Agent, whether a formal Lease agreement or in some other format, the Trust reserves the right to request sight of such an agreement, but as a minimum requires details of the signatories to the agreement and its remaining validity at the time of application, and its review (or termination) date.

Within reasonable limits, the more information you can provide by way of documentation to assist the understanding of the Awards Panel, the easier it makes their task and therefore the greater likelihood of their agreeing a positive award.

Please list individual enclosures or attachments here to act as a check list.....

ADDITIONAL INFORMATION

Are there any other relevant details about your project not mentioned elsewhere that you wish to bring to our attention at this stage?

APPLICANT'S DECLARATION

I/We certify on behalf of the Applicant that all the information provided in this application, and all information given in any documentation submitted in support of the application is truthful and accurate.

I/We hereby further certify that I/we have made full and complete disclosure of all relevant facts relating to the application or its subject matter whether supportive of the application or otherwise.

I/We undertake to inform the British Motor Sports Training Trust fully and immediately in writing of any material amendments or changes in the circumstances of the Applicant or any part of the subject matter of the application which may in any way affect the application whensoever and howsoever arising.

I/We undertake that from the date of any grant, no one will be denied access to any facility or part of a facility in respect of which a grant has been paid whether in full or in part, on the grounds of race, creed, colour, sex, sexual orientation, occupation, religion or political persuasion without just and reasonable and proper cause.

Signed:

Date:

Name (in block capitals):

On behalf of (Applicants name):